



**Before you get started, be sure you have the following information:**

- MyLabsPlus campus **web address** (provided below) and **course name**.
- Your MyLabsPlus **username** and **password** provided by your school. (If you are an ICC student it is the same as your Canvas username and password. If you are a student at another college, contact your instructor for your username and password.)
- A MyLabsPlus access **code** if you purchased it from your bookstore (*see number 5 below*).

**Getting Started:**

1. Go to your school's MyLabsPlus site: <http://iccms.mylabsplus.com>
2. Enter your username and password and click the **Sign in** button.
3. Click on the name of your course located in the course list.

***If your course name does not appear, contact your instructor.***

4. The first time you click on an assignment or learning aid within your course, the License Agreement and Privacy Agreement page will appear. Click **I Accept** once you have read and agree with the terms of use.
5. You will now be prompted to enter your MyLabsPlus access code or purchase online.
  - To enter your access code, select the **Access Code** option, enter your code, and click **Next**.
  - If you prefer to purchase online using a credit card or PayPal, select the **Buy Now** option and click the product link to complete your purchase.
  - If you must wait to purchase your code, you can use a temporary code, by clicking on Temporary Access in the navigation pane on the left. (It may be necessary to expand Course Home to see the link.)

Once you have successfully entered your access code or completed an online purchase, you will receive a confirmation page and may now continue working.

**Technical Support:**

If you need technical support, select the Support tab located on your school's MyLabsPlus site. Here, you will find an online knowledge base, as well contact information for the MyLabsPlus support team.